



***Town of Plaistow ♦ Board of Selectmen***  
*145 Main Street ♦ Plaistow ♦ NH ♦ 03865*

**PLAISTOW BOARD OF SELECTMEN**

**MINUTES:**

**DATE:** Monday, March 2, 2009

**MEETING CALLED TO ORDER:** 6:33 pm

**SELECTMEN PRESENT:**

Chairman, John Sherman  
Vice Chairman, Daniel Poliquin – arrived 6:35 pm  
Selectman, Charles Blinn  
Selectman, Robert Gray  
Sean Fitzgerald – Town Manager

**SELECTMEN ABSENT:**

Selectman, Lawrence Gil - excused

**MINUTES:**

***Motion by R. Gray to approve Minutes of Monday, February 23, 2009 as written.***

***2nd by C. Blinn.***

***Vote 4-0-0.***

***Motion passes.***

**PUBLIC COMMENT:**

No public wishing to comment.

**AGENDA:**

**Barry Sargent - Voting**

B. Sargent approaches podium to discuss voting at the Pollard School. Voting is Tuesday, March 10 from 7am - 8pm at the Pollard School. He discusses logistics regarding voting at the school noting that school will be in session during voting time; residents will be entering from the southside of Pollard School; parking is near the gym area which is left of the Pollard School, this is the same as they have done in the past; for security reasons there will be a police officer inside at all times and a second officer outside in front of the school from the time the students arrive and when they are leaving the officer will be there to assist Gil who directs traffic out front; the gym doors will be closed so people will not be allowed to go into the school during the day if they are voters and the officer inside will walk around the school to make people feel a little more secure. School has been in session about a year ago during voting and it ran rather smoothly then so Barry has hopes for the same outcome. Parking for staff has been discussed with the principal and Barry notes that it is her decision however he has contacted the police to see if they could use the park and ride on Westville Road and the Fish and Game Club has given permission to use their facility if the staff feels they need their parking facility.

Richard LaSalle, Superintendent of Schools, approaches podium and notes the staff will park off site and there will be a shuttle bus which will shuttle them to and from.

J. Sherman notes logistics will be slightly different from last time such as coming in the gym door in front and going out the gym door in back.

B. Sargent feelings are that there will be a very low turnout from the last time.

J. Sherman notes this discussion is just to make sure people understand the difference for this time which is for them to go directly in the gym.

B. Sargent notes there will be signs to help voters with direction as well. He discusses handicap parking which is available.

S. Fitzgerald discusses that the Town Report will be available to residents the day of voting along with them presently being available at Town Hall, Library and Safety Complex.

B. Sargent inquires if Sean wants them to hand them out at the polls.

S. Fitzgerald notes that he is in agreement and that would be great.

J. Sherman suggests for Sean to work out the mechanics with Barry.

B. Sargent notes Dave Bowles can bring the Town Reports down like he has done so in the past.

S. Fitzgerald discusses working with Dan Garlington, Chief Savage and Deputy Chief Jones in this matter to ensure that this day is both civically and publically safety wise.

D. Garlington inquires as to where the teachers will be parking.

R. LaSalle replies at the Fish and Game Club. He discusses the concerns with one police officer on duty working both in and out noting having two will be better received; the parking issue; smoking not being allowed and that having voting during a school day is a good education day for students and teaches both.

J. Sherman discusses signs being put out on Main Street.

B. Sargent notes he has no personal opinion on it however, it is acceptable and it lets people know they are voting that day.

J. Sherman notes the Town Report is available and that they will be handing them out tomorrow and he wants to make sure Barry has the first copy. He approaches Barry and asks him if he has his glasses and opens the Town Report to page 3, Barry smiles when he realizes that the Town Report has been dedicated to him. John announces that the dedication of the 2008 Town Report has been dedicated to Barry Sargent. He notes the reports will be available tomorrow in public places. He thanks Martha Sumner, Joyce Ingerson, Bob Gray, and Sean who were on the Town

Report Committee and he thanks Leigh, Sarah and Audrey for putting the Town Report together. He notes he appreciates all the work that everyone has put in to this report.

J. Sherman reads the dedication to Barry Sargent out loud.

### **Jack Paone – Timberlane CIP Presentation**

Jack Paone and Richard LaSalle, Superintendent of School approach podium.

J. Paone, Vice Chair of School Board, introduces the following school officials that are here: Liz Kosta, School Board; Lisa Withee, School Board; George Stokinger, Business Administrator; Kevin Smith and Richard LaSalle, Superintendent of Schools. He notes that Richard is here to discuss the idea of the Capital Improvement Plan.

R. LaSalle notes that he was interested in the earlier presentation tonight and thanks all for an interesting time. He notes that he is both pessimistic and optimistic and discusses revenues and support that they have depended upon in the past noting they have been disappearing. He discusses stimulus money and packages; uncertainty; the talk regarding large benefit of Obama's plan for education which is much like the "No Child Left Behind Plan"; the poverty index; state aid money; higher poverty level; tax rate; federal aid to education; trickle down of money and extra planning.

J. Sherman asks for the percentage of residents living below poverty level.

R. LaSalle discusses state aid and 12% being the number they are striving for. He discusses the midyear review noting they do a review at the beginning of the year and will do a midyear review also. He notes they are below 12% but not too far below. He discusses planning efforts; assessing quality of school kitchens; significant needs; Danville failing to meet minimum standards; revamped food service programs; the 10 year review of high school and middle school noting they completed the high school review and the preliminary review of middle school is completed; detailed demographics, school programs and projects. He discusses bonds; planning; saving money on projects; lowering district cost; Sandown Central closing, noting there is no firm plan; community support and reduction in staff.

J. Sherman notes Sandown Central does not belong to Sandown it belongs to all of us.

R. LaSalle discusses Middle school, occupancy, current condition not qualifying for renovation; and closing due to not meeting current codes and not being modern.

J. Sherman questions how long this has been out of code.

R. LaSalle notes a good twenty years. He discusses the third phase regarding reconstruction of the high school and discusses a number of areas in the building; the 2019 proposal area; phase four which is to do work on the Pollard School, the Atkinson School and the Danville School; and discusses the roofing projects and air quality projects that have recently been done.

J. Sherman notes that the Board is all on board with the CIP and notes it really helps plan out items. He questions the Sandown project: the \$455,000 for planning of a 6 million project; concerns with site, reminisce of some criticism with planning a project, and engineering regarding Sandown.

S. Fitzgerald discusses 10% rule of thumb noting this may be slightly low.

R. LaSalle discusses the feasibility study that has been done and the planning for the project which will be completed under the \$455,000.

J. Sherman discusses savings for closing Sandown Central.

G. Stokinger notes information is found on third yellow sheet in the handout that the Board has.

J. Sherman inquires if administrators get 100% of the health insurance paid.

R. LaSalle indicates yes.

R. Gray thanks the Superintendent for being here. He discusses during the last budget cycle, the Chief of Police informed the Board about the communication problem regarding dead spots and a repeater being placed on top of the building. He inquires if the Police Chief has approached the school regarding this noting that it is life safety and an issue that is very important.

R. LaSalle notes the Chief has addressed this issue with Administration and discusses pool of money for safety issues; the freeze on money for a period of time, noting that he will be bringing this back to his board to discuss again, and believes he will be able to support him in his endeavor to move forward on this issue.

J. Sherman discusses School District reports and questions years listed.

G. Stokinger notes the years should be 2007, 2008 and 2009; the numbers are right, just the description is incorrect; he discusses taxes for 2007, 2008 and 2009 noting the projection of tax rates.

#### **TOWN MANAGER REPORT:**

S. Fitzgerald discusses septic pump failure at the Public Safety Complex in the amount of \$4,559.50 and the breakdown: \$825 for Pete's Sewer; \$3,260.50 for Royal Plumbing and Heating and \$474 for Councilman Electric. He has supplied Board with copies of invoices as requested from the last BOS meeting. He discusses charging repair out of grounds maintenance and repair under the General Government line item; the potential of \$20,000 in the Emergency budget; potentially using funds for the back up generator at Town Hall and paying the current septic failure out of a couple of line items in the budget.

He discusses error in the Waste Management flyer which was mailed to the Plaistow residents noting it incorrectly stated March and April recycle dates. He reads the corrected recycle dates.

J. Sherman notes there is a delay in Waste Management's pick up due to the snow storm today noting that Waste Management will be on a one day delay.

S. Fitzgerald discusses the Capital Improvement Projects noting he had a meeting with Tim Moore today and they will also be meeting later on this week to follow up on this issue. He notes the meeting today was both productive and informative and Tim is here tonight to lengthen the discussion if needed.

J. Sherman notes Marilyn Senter called him regarding last week's meeting that she and Tim attended.

Tim Moore approaches podium and discusses the meeting last Thursday noting it was the monthly meeting for Metropolitan Planning Organization. He discusses the Transportation Improvement Plan; contracts needing to be signed to go further in the project; level of funding allocated; amendment to transportation plan for Round 1; Round 2 and the money not used in Round 1 being allocated again for Round 2 noting there could be money left or there may not be any left depending on who acts quickly. He notes no Plaistow projects being on the list which was a little discouraging. He discusses the Garden Road Bridge not on list due to no local match and Route 125 project not on the list because it showed as not ready. He suggests getting this corrected so they can be added to the list of Round 1. He suggests writing to DOT, RPC and MPO stating Garden Road Bridge match is in place and to add to Round 1 and to please try to do everything possible to get Route 125 added. He notes he will be meeting with Sean on Thursday to draft letters.

J. Sherman notes the consensus of the Board is to have Sean draft a letter regarding the Garden Road Bridge and Route 125 improvement project to DOT, RPC and MPO regarding this matter.

S. Fitzgerald discusses the updated Draft Agenda, which he has copied the Board on, to be discussed regarding the Beede site; remediation and geo tech being done currently; management of public relations; working with Town staff and updating the Town on logistical matters noting that present at this meeting will be primarily the responsible parties and a discussion will be on the tax lien on the property.

R. Gray discusses residences in the area and their concerns noting they may want to come to these meetings.

S. Fitzgerald notes they can have a number of public meetings however the preliminary meetings are to define a public scope.

R. Gray notes he would like to move as quickly as possible with regards to the means of clean up to get this information to the public regarding the plans for remediation at the site.

S. Fitzgerald discusses expectations, remediation strategy and how this will work. He discusses the EPA Agenda, noting minor changes may possibly be made to it; Stacy Greendlinger coming to the Board to update them and her setting up a web site regarding the updates on the remediation of the site and the level of work and getting that site back up to use.

He presents the Board with the update of Congresswoman Carol Shea-Porter who has been scheduled for this Saturday, March 7 from 12-2:30 noting the Congresswoman herself is to be here from 1-2. He notes her staff will be here to speak with residents regarding concerns, Veteran's benefits or social security. He notes this event is open to the surrounding communities.

He discusses Governor Lynch's proposal to close the Plaistow Court House noting that he has set up a meeting with Representative Major this Thursday at 5:30 pm to discuss the regional impact and he is drafting a letter regarding the impact to local communities.

He discusses his Staff meeting which is every Tuesday:

Health Officer mentioned she has received confirmation that the Town will be getting financial assistance for the 2008 Mosquito Control Expenses in the amount of \$2,760.87. These are funds that we did not think we would be getting, so this comes as good news.

Building Inspector is helping to recruit a civil engineer to volunteer to help with the Public Safety Complex Committee; looking at Snow Brook Village, an over 55 community, at Hillcrest regarding Town owning road with contingency regarding right of way being recognized and will be getting back with additional information.

Finance Director is working with LGC on Healthy Lunch Training, noting LGC provides numerous training sessions and the Town will be looking at taking advantage of more training sessions that they provide due to their membership with LGC.

Police Chief will be providing BOS with a Non Public update on safety issues currently being enacted by Plaistow Police Department.

Candidates Night is Tuesday, March 3 here at Town Hall at 7:00 pm.

Town Report is available and can be found at Town Hall, Library and Safety Complex starting tomorrow morning.

Election Day is March 10.

J. Sherman inquires of Sean if there is any new news he would like to share with the Board.

S. Fitzgerald announces the birth of his son and welcomes Miles Howard Fitzgerald who was born Thursday morning noting it was the most amazing thing that happened to him; he gives thanks to his wife; notes all are healthy and thanks his colleagues for their well wishes.

#### **OTHER BUSINESS:**

J. Sherman discusses the letter from the folks on Newton Road which he has copied each member of Board with and suggests Sean to look into this matter.

J. Sherman discusses the letter regarding Alliance Community Transportation Act noting the Board has been copied on it and he is turning this over to Sean to look into to see if we should participate in. He notes there is a seminar in Somersworth on April 17.

R. Gray discusses the \$4,559.50 for the faulty septic at the Safety Complex and how he is not 100% convinced that he wants to use the budget money for this emergency and not tap into the emergency fund and use that for the generator, suggests looking to FEMA to re-coop money instead of using the \$20,000 for the generator, then discuss where money for generator should come from, not sure if appropriate place where money should come from.

S Fitzgerald discusses emergency repairs and holds a discussion regarding strategy.

D. Poliquin discusses updated version of the P.A.R.C. noting wording being left out, under method, signs being put up, should say signs come down late October and color choices should be reworded.

J. Sherman suggests to give to Sean to make it formal to clean it up.

**SIGNATURE FOLDER:**

Few items needing signatures of BOS.

**SELECTMEN'S REPORTS:**

C. Blinn nothing to report.

J. Sherman thanks the committee that worked on the Town Report: Joyce Ingerson, Martha Sumner, Sean Fitzgerald and Bob Gray noting that he was not as involved as he usually is.

D. Poliquin notes no meeting this week however he does have the information that he told the Board he would have for them he just didn't bring with him but assures the Board that he will bring down and put in the BOS folders. He gives thanks to all for snow clean up today noting everyone did an excellent job.

R. Gray discusses the FYI folder noting nothing that needs immediate attention. He discusses the Planning Board Meeting this Wednesday has been cancelled due to lack of anything to discuss. He notes Candidate Night is here tomorrow at 7 pm, Tuesday, March 3<sup>rd</sup> and people can watch it on television. Elections are a week from tomorrow noting it will be a long day at polls.

J. Sherman suggests to Sean to have snow cleaned up as best as possibly that it can be cleaned up. Voting is March 10 at Pollard School from 7am to 8pm.

Meeting adjourned at 8:51 pm.

Respectfully Submitted,  
Audrey Michaud